

# Plainville Public Schools

## Technology Staff - Performance Evaluation Report Form

Name/Title: \_\_\_\_\_

### Rating on Each Standard

<u>Standard Area I</u>	<u>Exemplary</u>	<u>Proficient</u>	<u>In Need of Improvement</u>	<u>Unsatisfactory</u>
Adherence to Proper Procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance and Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Amount	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Overall – Area I</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Rating on Each Standard

<u>Standard Area II</u>	<u>Exemplary</u>	<u>Proficient</u>	<u>In Need of Improvement</u>	<u>Unsatisfactory</u>
Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative/Resourcefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment/Decision Making	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Overall – Area II</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Rating on Each Standard

<u>Standard Area III</u>	<u>Exemplary</u>	<u>Proficient</u>	<u>In Need of Improvement</u>	<u>Unsatisfactory</u>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Overall – Area III</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**Overall Performance Rating**

- Exemplary     Proficient     In Need of Improvement     Unsatisfactory

Rationale, evidence and feedback for improvement:

Large empty rectangular box for providing rationale, evidence, and feedback for improvement.

The technology staff employee shall have the opportunity to respond in writing to the evaluation.

Signature of Evaluator \_\_\_\_\_ Date Completed \_\_\_\_\_

Signature of Employee \_\_\_\_\_ Date Received \_\_\_\_\_